

City of Cambridge
 Regular City Council Meeting
 Monday, March 2, 2020
 6:30 P.M.

Notice of meeting was given in advance by publication in the *Cambridge Clarion*, Thursday, February 27, 2020, the designated method of giving notice, convening at 6:30 P.M. Advance notice of the meeting was given to the Mayor, Members of the City Council, and the *Cambridge Clarion*. Present were Mayor David Gunderson, City Council Members Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf. Council Member Vernita Saylor was absent. City Staff present were Utility Supervisor David Houghtelling, City Clerk/Treasurer Kandra Kinne and City Attorney Lisa Shifflet. Visitors present for all or a portion of the meeting were Genny Kubik for the *Cambridge Clarion*; Maria Downer, Director of *Butler Memorial Library*; Sam Jaeger and Ann Besler of the *Cambridge Park Advisory/Tree Board*; John McLeod; and Daniel Ebers.

Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Consent Agenda – Minutes of February 17, 2020 and the Claims Report: The City Council received the Minutes of February 17, 2020 and the Claims Report prior to this meeting. Derek Raburn stated the motion, seconded by Kevin Banzhaf, to approve the Minutes of February 17, 2020 and the Claims Report. Voting yes were Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no, and Vernita Saylor was absent and not voting. Jeff Ommert recused himself from voting on Claims for Ommert Tech. Motion carried unanimously by City Council members present for the Minutes of February 17, 2020 and the following Claims:

<i>City of Cambridge</i>			
<i>Claims Report</i>			
<i>To Mayor and City Council</i>			
<i>2-Mar-20</i>			
<i>Period 02/18/2020 to 03/02/2020</i>			
Check No.	Vendor, For	Amount	Dept. Total
	<u>Combined Utility:</u>		
31261	Cambridge Post Office, Postage	261.00	
31262-31268	Payroll	9,040.38	
31269	Ag Valley, Fuel, Propane	626.38	
31270	Aramark Uniform, Mats	116.44	
31271	BIC, Purchased Water	2,653.20	
31272	Cambridge Car & Truck Wash, Car Wash Cards	90.00	
31273	Cambridge General Store, Supplies	102.09	
31274	Eakes Office Solutions, Floor Mats	197.98	
31275	Hometown Leasing, Copier Lease	641.74	
31276	Kandra Kinne, Blind for Office	32.07	
31277	Menards-Kearney, Blinds for Office	59.94	
31278	Mousel, Brooks, Schneider, Attorney Fees	200.00	

31279	Nebraska Public Health Environmental Lab, Analysis	61.00	
31280	Nebraska Rural Water Association, Dues	175.00	
31281	Olsson Associates, Fees	400.00	
31282	Ommert Tech, Computer Lease	333.61	
31283	Richard McCauley, Install office carpet	1,584.25	
31284	Southwest Farm & Auto, Repairs	83.25	
31285	Twin Valleys Public Power, Purchased Power	205,280.79	
31286	USABLE Life, Life Insurance	94.50	
31287	Western Area Power Administration, Purchased Power	5,088.21	
Tr	Water System Extension, Transfer	1,083.33	
Tr	Sewer Improvement, Transfer	1,000.00	
ACH	Nebr. Dept. Revenue, State With holdings	998.35	
ACH	Return Item	272.50	
ACH	City of Cambridge, Utilities	4,136.45	
ACH	IRS, Federal Withholdings	3,021.41	237,633.87
	<u>Security Deposit:</u>		
1994-1996	Security Deposit Refund	600.00	600.00
	<u>City Account (General Fund):</u>		
47705	Ag Valley, Fuel	80.55	
47706	Amazon, Library Supplies	263.58	
47707	Anew Travel Center, Fuel	142.31	
47708	Baker & Taylor, Library Books	262.33	
47709	Bound Tree Medical, Ambulance Supplies	276.84	
47710	Brooks Construction, Clean Drainage Ditch	10,080.00	
47711	CAMAS Publishing, Publications	409.00	
47712	CAMAS Publishing, Publications	128.80	
47713	Cambridge General Store, Supplies	35.68	
47714	Cambridge General Store, Supplies	15.98	
47715	Cambridge Super Market, Supplies	56.76	
47716	Employee Deductible	117.85	
47717	DEMCO, Library Supplies	43.60	
47718	Extreme Ag, Chemicals	113.60	
47719	Furnas County Treasurer, Inter-local Law Enforcement	4,583.33	
47720	Gale, Library Books	90.69	
47721	Employee Deductible	119.83	
47722	Harlequin, Subscription	29.96	
47723	Kandra Kinne, Mileage	89.55	
47724	Maria Downer, Supplies for Library	285.99	
47725	Mick Minnick, Supplies for Library	110.10	
47726	Miller & Associates, Fees	1,300.00	

47727	Mousel Brooks, Schneider, Attorney Fees	326.00	
47728	Nebraska Department of Revenue, Lottery License Fee	100.00	
47729	Nebraska Mosquito & Vector Control, Dues	40.00	
47730	Nebraska Department of Health, Pool License Fee	80.00	
47731	NMC Exchange, Repairs	2,433.07	
47732	Ommert Tech, Computer Lease	91.92	
47733	River Valley Services, HVAC Install, Library	2,450.00	
47734	Southwest Farm & Auto, Repairs	125.73	
47735-47756	Payroll	4,873.32	
47757	Dawna Bates, Fee Museum Event	100.00	
Tr	City of Cambridge, Transfer	32,992.02	
Tr	Fire/Ambulance Sinking Fund, Transfer	1,599.17	
ACH	Nebr. Dept. Revenue - State With holdings	59.12	
ACH	IRS, Federal With holdings	986.38	
ACH	Cambridge Telephone, Library Utility	145.87	
ACH	City of Cambridge, Utility	4,396.98	
ACH	First Central Bank, Library Computer Loan	240.00	
ACH	Eakes Office, Library Copier Lease	146.84	69,822.75
	<u>LB840/ Revolving Loan/ HTC</u>		
4200	void	0.00	
4201	Waypoint Bank, Down Payment Assistance	13,575.00	
4202	Flagship Publishing, Publications	400.00	
4203	Melissa Jackson, Contract	525.00	
4204	MP Design, Advertising	87.50	14,587.50
	Total:	322,644.12	322,644.12

Communications/Appointments:

Park Advisory/Tree Board - Tony Groshong stated the motion, seconded by Derek Raburn to approve the following Park Board appointments - Samantha Jones and Jackie Shoemaker. Voting yes were Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no, and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council members present.

Economic Development Board - Tony Groshong stated the motion, seconded by Jeff Ommert to approve the re-appointment of the following Economic Development Board members: Logan Baker, Darcy Johnson and Jan tenBensel. Voting yes were Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no, and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council members present.

Introduction of Ordinances:

Sewer Rate Ordinance - City Attorney City Lisa Shifflet advised that she has reviewed the proposed sewer ordinance which adds an industrial rate to the ordinance, and she approves of the language.

Tony Groshong stated the motion, seconded by Derek Raburn to waive the three readings of the ordinance. Voting yes were Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no, and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council members present. Mayor Gunderson read Ordinance No. 770 by title, Wastewater Rate Ordinance 2-Year Rate-Plan. Tony Groshong stated the motion, seconded by Jeff Ommert to accept Ordinance No. 770. Voting yes were Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no, and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council members present for Ordinance No. 770 as follows:

Ordinance No. 770
Wastewater Rate Ordinance
2 Year Rate Plan

AN ORDINANCE AMENDING CHAPTER THREE, ARTICLE 214 OF THE CITY OF CAMBRIDGE MUNICIPAL CODE 1990; SETTING THE MUNICIPAL SEWER DEPARTMENT MINIMUM RATES; EFFECTIVE DATE OF THIS ORDINANCE; REPEALING ALL OTHER ORDINANCES IN CONFLICT.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CAMBRIDGE, FURNAS COUNTY, NEBRASKA, AS FOLLOWS:

Section 1. Amending Chapter Three, Article 214 of the City of Cambridge Municipal Code 1990. Chapter Three, Article 214 of the City of Cambridge Municipal Code 1990 shall read as follows:

3-214 Municipal Sewer Department; Minimum Rates.

Residential, Commercial and Industrial users may be considered to be one class of user and an equitable service charge may be determined for each user based upon water use during the period of meter readings dated December 15, January 15 and February 15. Rates for the twelve-month period beginning with the City of Cambridge Utility Bill dated April 1 of each year will be based upon the following rate:

- 1) A minimum Charge of \$35.00 per month or for any part of a month together with a charge of \$2.00 per thousand gallons of water used on the water meter reading dates of December 15, January 15, and February 15. The consumption charge of \$2.00 per thousand will be based upon the average of the three months meter readings and that charge will be levied for the next twelve months beginning with the utility bill dated April 1 of each year. This rate will be effective from May 1, 2019 to April 30, 2020.

Residential, Commercial and Industrial users outside the city limits of the City of Cambridge will receive a rate 25% higher. The minimum charge of \$43.75 per month or for any part of a month together with a charge of \$2.50 per thousand gallons of water used on the water meter reading dates of December 15, January 15, and February 15. The consumption charge of \$2.50 per thousand gallons of water used will be based on the average of the three months meter readings and that charge will be levied for the next twelve months beginning with the utility bill dated April 1 of each year. For those customers who receive sewer service without water service will pay a rate of the average of a similar customer base at the same rate for customers outside city limits.

May 1, 2020 (Date of Utility Bill):

- 2) A minimum Charge of \$38.00 per month or for any part of a month together with a charge of \$2.15 per thousand gallons of water used on the water meter reading dates of December 15, January 15, and February 15. The consumption charge of \$2.15 per thousand will be based upon the average of the three months meter readings and that charge will be levied for the next twelve months beginning with the utility bill dated April 1 of each year. This rate will be effective beginning May 1, 2020.

Residential, Commercial users outside the city limits of the City of Cambridge will receive a rate 25% higher. The minimum charge of \$47.50 per month or for any part of a month together with a charge of \$2.70 per thousand gallons of water used on the water meter reading dates of December 15, January 15, and February 15. The consumption charge of \$2.70 per thousand gallons of water used will be based on the average of the three months meter readings and that charge will be levied for the next twelve months beginning with the utility bill dated April 1 of each year. For those customers who receive sewer service without water service will pay a rate of the average of a similar customer base at the same rate for customers outside city limits.

A commercial/industrial customer shall provide to the City of Cambridge wastewater testing results as required by a contract between the City of Cambridge and the customer. A commercial/industrial customer shall be billed at residential, commercial rates as set by the Mayor and City Council by Ordinance.

A customer who is provided sewer service and not receiving water from the City of Cambridge will install a mag meter as approved by the City of Cambridge and shall be read and billed monthly Residential/Commercial rates.

A customer who begins service with the City of Cambridge during a billing year will be charged the fee based on the average user rate as calculated for the water meter reading dates of December 15, January 15, and February 15. until such time that the customer will be levied a charge for consumption at the December 15, January 15 and February 15 water meter reading dates.

A customer who moves from one residence to another within the City of Cambridge service area will be charged the fee based on the user rate of their previous residence until such time that the customer will be levied a charge for consumption at the December 15, January 15 and February 15 water meter reading dates.

Apartments or multifamily residences will be charged one base fee per apartment or multi family residence plus the consumption charge per thousand gallons of water used on the water meter reading dates of December 15, January 15, and February 15. The consumption charge of per thousand will be based upon the average of the three months meter readings and that charge will be levied for the next twelve months beginning with the utility bill dated April 1 of each year.

City Staff may adjust a customer's fee after repair of water leaks.

Section 2. Effective Date of the Ordinance. This Ordinance shall be in full force and effect after its passage approval and publication according to law.

Section 3. Repeal of Ordinances in Conflict. Ordinance No. 719 is hereby repealed. All Ordinances or parts of Ordinances in conflict with this ordinance are hereby repealed.

Passed and approved this 3rd day of March, 2020

Reports of Officers, Board and Committees:

Miller & Associates Report

1. Swimming Pool Update – Dave Houghtelling advised that after pumping water from the pool, Larry Steele of Miller & Associates was able to perform profiles last week.
2. Update City Limits Map – No report
3. Owner Occupied Housing Amendments – Kandra Kinne reported that she sent an e-mail to Ashley Weisner of Miller & Associates requesting an update.

Ambulance/Fire Report

City Attorney Lisa Shifflet advised that she researched State Statutes and learned that a person can serve at the same time on two different fire/rescue squad departments. The first department enlisted should provide the life insurance coverage. Derek Raburn stated the motion, seconded by Tony Groshong to approve Cambridge firemen/rescue members serving on more than one roster. Voting yes were Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no, and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council members present for the Fire and EMT Rosters as follows:

Cambridge Fire Department Roster 2020

Officers:

- Delaine Soucie Chief
- Jay Sayer Assistant Chief
- Jeff Jackson Administrative Assistant Chief
- Blake Soucie 1st Captain
- Harry Bailey 2nd Captain
- Nick Vargas 1st Lieutenant
- Logan Baker 2nd Lieutenant
- Kirk tenBensel Safety Officer
- Officers Training

Firefighters:

Mike Callaway
Brant Heitmann

Jeff McArthur
Jeff Nickell
Jerimy Pace
Lance Shifflet
Bronson Soucie
Kyle Trumble
Wes Hock
Dexter Besler

Department Total Members 18

Cambridge Rescue Roster
EMT Roster
January 2020

Kristian Banzhaf
Chris Boley
Cyndi Groshong
Judy Hayes
Mike Hotchkiss
Lucille Knutnink
John Knutnink
Larry Maatsch
Jeff Ommert
Nick Vargas
Megan Vargas

Library Report

The Library Board recommended hiring Abby Benson as a library assistant at \$10.50 an hour. Tony Groshong stated the motion, seconded by Kevin Banzhaf to approve hiring Abby Benson as a library assistant at \$10.50 an hour. Voting yes were Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no. and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council members present.

Cemetery Report

Kandra Kinne reported that the Cemetery Foundation donated \$1,200 to fund a contract with Miller & Associates for cemetery mapping.

Park Advisory/Tree Board

Members Sam Jaeger and Ann Besler, presented a request from the Board for the following features: to expand the 12-basket disc golf to 18 baskets; a horseshoe pit; corn hole game and pickle ball. All are very popular sports and, except for pickle ball, be in an area across the Medicine Creek, an area of the Park not utilized for many years. Arrangements have been made to keep supplies nearby at the golf clubhouse. John McLeod, who installed the last six baskets, was present and explained the proposed

locations for the additional baskets. Sam Jaeger advised that 18 baskets are required for tournaments; this would then be a regulation course. The cost estimate is \$2,400 and sponsors are needed. A painter has volunteered to do the painting on the tennis courts for pickle ball. The Park Board is searching for new playground equipment for small children in the south park area. Tony Groshong stated the motion, seconded by Jeff Ommert to approve the requests submitted by the Park Board. Voting yes were Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no, and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council members present.

Utility Supervisor Report

Dave Houghtelling reported that Brooks Construction has finished cleaning the ditch along the railroad tracks and that grass will be planted for cover. Dave is planning the mosquito spraying season and working on new water service for Lance Shifflet. Two members of City staff will attend a backflow class on March 5 in Kearney. He has information on a solar project which he will share with Council at a later date. He also reported that in the next two weeks NPPD will shut down, and the City will generate for an update to the NPPD substation.

City Clerk/Treasurer Report

Kandra Kinne reported on mapping and the Furnas County Assessors report on taxable properties.

Unfinished Business:

A.Besler Industries Agreement - An agreement between the City of Cambridge and Besler Industries, Inc. was presented for a five-year term, and the cost will be based on the calibration of the effluent meter. Keith Luedders stated the motion, seconded by Tony Groshong to approve the Sewer Supply Agreement with Besler Industries, Inc. Voting yes were Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no, and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council members present.

Ordinance Book – no update

Personnel Rules Review – After discussion by Council, the item was tabled to obtain more information.

New Business:

Citizen Comments – Daniel Ebers introduced himself to City Council and advised that he will be running for City Council in Ward 2.

Adjournment:

Derek Raburn stated the motion, seconded by Tony Groshong to adjourn at 8:02 p.m. Voting yes were Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no, and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council members present.

Attest: Kandra J. Kinne, City Clerk/Treasurer David Gunderson, Mayor

